



Council of Canadian Administrative Tribunals
Conseil des tribunaux administratifs canadiens

CCAT Truth and Reconciliation Committee

Terms of Reference

1. Preamble

Tribunals must take action to further the principles of Truth and Reconciliation and to understand the rights of Indigenous Peoples, including the Truth and Reconciliation Commission's *Calls to Action* and the *United Nations Declaration on the Rights of Indigenous Peoples* (2007, adopted by Canada in 2016) (*UNDRIP*).

2. Introduction

The Truth and Reconciliation Committee (the Committee) is a permanent committee of the Board of Directors to promote Reconciliation within CCAT and its membership. The Committee recognizes that Reconciliation is a journey, not a destination, and its guiding principle is that "the Journey Starts Here".

3. Purpose

The purpose of the Committee is to propose, plan and coordinate activities to advance CCAT's mandate to further the principles of Truth and Reconciliation, including facilitating learning opportunities and promoting interaction and sharing of our materials and activities amongst CCAT members and the broader administrative justice community.

4. Committee Membership and Structure

The Committee will include at least one (1) Director of the CCAT Board of Directors (the Board). An invitation to participate will be issued to CCAT members following the Annual General Meeting of Members. There is a desire to maximise the number of Indigenous members of the Committee, including First Nations, Metis and Inuit. There is also a preference to have Committee members who have some experience working with Indigenous Peoples and communities.

The members of the Committee will nominate and elect the Chair of the Truth and Reconciliation Committee who shall also sit on the Board. The Committee's strong preference is that the Chair is Indigenous.

The Committee will strive to work on a consensus basis.

The Committee will meet at least six times a year, or more often as required. Meetings may be held at any time or place within Canada, virtually or by conference call. There will be action item lists produced by staff for each meeting.

5. Volunteer Expectations

CCAT relies heavily on volunteer participation to accomplish its goals and objectives due to limited human and financial resources. Committee members are expected to attend meetings or advise in advance if they cannot attend. CCAT is unable to provide any remuneration to volunteers due to limited resources. It is anticipated that that participation on the Committee will provide an opportunity to give back to the administrative justice community, contribute to the Principles or the TRC and UNDRIP as well as build skills and an expanded network. Members will be identified on the CCAT website.

6. Responsibilities and Duties

The Committee's authorities, responsibilities and duties include but are not limited to:

- Identifying learning and building sessions for CCAT membership (and others, as appropriate) that promote the Principles of the TRC and of UNDRIP, including:
 - Promoting the recognition of the urgent need to respect and promote the inherent rights of Indigenous peoples
 - Introducing the concept of trauma-informed adjudication
 - Discussing and promoting best practices regarding the use of Indigenous Knowledge and evidence in administrative tribunals
 - Introducing Indigenous law concepts and implications
- Plan and implement the learning and building sessions
- Work with other CCAT Committees, for example, to support the initiatives underway by the Tribunal Excellence Truth and Reconciliation Working Group

7. Resources and Authority of the Committee

The Committee may request any information or reports necessary to carry out its duties. It may request any CCAT officer or contractor to attend meetings. It may invite special guests, such as elders or specialists, to learning and building sessions. CCAT will provide appropriate funding for the payment of work approved by the Board for work done in relation to the Committee, including honorariums for elders or other guests.